



Manistee County Board of Commissioners

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Allan O'Shea
VICE-CHAIRPERSON
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Ken Hilliard
Ervin Kowalski
Jim Krolczyk
Glenn Lottie
Carl Rutske

CLERK

Marilyn Kliber
(231) 723-3331

CONTROLLER/ADMINISTRATOR

Thomas Kaminski
(231) 398-3500

County Board of Commissioners Study Session

Tuesday, December 1, 2009
10:00 A.M.

Manistee County Sheriff's Office/Jail
1525 E. Parkdale Ave, Manistee, Michigan

REPORT

Members Present: Allan O'Shea, Chairperson; Ed Haik, Vice Chairperson; Ervin Kowalski; Glenn Lottie; Carl Rutske; Ken Hilliard; and Jim Krolczyk

Others Present: Tom Kaminski, County Controller/Administrator; Bruce Schimke, Maintenance Supervisor; Dale Kowalkowski, Sheriff; John O'Hagan, Undersheriff; Captain Robert Lancaster, Jail Administrator; and Ken Grabowski, Manistee News Advocate

The Study Session was called to order by Allan O'Shea at 10:00 A.M. The Pledge of Allegiance was recited and Ervin Kowalski gave the Invocation.

Sheriff Kowalkowski began the presentation by thanking the Board of Commissioners for visiting the jail and attending this Study Session. He indicated that the purpose of the Study Session was to inform the Board of capital improvement and staffing issues which affect the day to day activities and operation of the jail facility. He indicated that each Commissioner recently received a Master Plan Update of the Manistee County Jail, which was prepared by Robert Van Putten of Landmark Design Group. This Master Plan Update listed Phase I and Phase II construction cost estimates. Phase I construction would include a kitchen and laundry addition, kitchen equipment, additional female beds, a training room and locker renovation, as well as a storage garage addition. The total construction cost for these items is estimated to be approximately \$1.2 million. The Phase II construction would include the cost of adding a 50-60 bed housing pod and intake and supply areas for an estimated cost of approximately \$4 million.

After the Sheriff's brief introduction, a 23 minute DVD video titled "Beyond the Myths: The Jail in Your Community" was shown to all Board members. This video was produced by the National Institute of Corrections. After the video, the Sheriff made a PowerPoint presentation, which provided various statistics regarding jail populations, and key elements to operating a jail facility. A complete tour of the jail facility and the administrative offices was provided to all County Commissioners by Captain Robert Lancaster. Prior to the close of the Study Session the Board members reached consensus that the County Administrator, Sheriff and Jail Administrator should work on project financing to complete Phase I of the Jail Master Plan. Results of these findings are to be presented to the Public Safety Committee for further review and recommendation.

With no other business to come before the Board, the Study Session was adjourned at approximately 12:10 P.M.

Respectfully submitted,

Thomas D. Kaminski, County Controller/Administrator

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